

Start of School Checklist

- ☐ **Family Portal Account:** *Family Portal* is used to post schedules, grades, attendance and the Family Directory. Every parent/guardian may have their own account (*one member of your family already created one to complete the Enrollment Packet*). If you want to create your own, follow the directions below to do so. Access the Family Portal via the login link at www.bishopstang.org (top right menu).
 - Select “Create New *Family Portal* Account”. **District Code: BSHS-MA**
 - Enter the email address at which you currently receive BSHS notifications (emails must match in order to set up the account). A link with instructions will be sent to that email.
 - **Contact:** Mrs. Jaclyn Lovegrove, Admissions/Registrar; jlovegrove@bishopstang.org

- ☐ **Student Information Updates:** Included here you'll find a **Student Information Form** (*green*) indicating the data we currently have on file.
 - **Please update and return the form tonight.** If information is correct, please initial and return.
 - **Highlighted sections:** Indicates information for which we want to specifically verify accuracy.
 - **All parents who have custodial rights** should be listed on the left side. Add any custodial parent not listed on the back. **Custodial parents only: receive grade related information.**
 - **Correspondence:** Any person who should receive all school correspondence, including emails, texts, newsletters, etc. Correspondence does not include grade related or financial information.
 - **Contact:** Mrs. Jaclyn Lovegrove, Admissions/Registrar; jlovegrove@bishopstang.org

- ☐ **FLIK Dining account setup and passwords:**
 - Set up your dining account electronically. Download the app or visit the [MySchoolBucks](http://MySchoolBucks.com) homepage and click on “Sign Up Free”.
 - Instructions and Student ID number (FLIK Pin) found on the *My School Bucks* info sheet
 - **Contact:** Mr. Philip Mussari, Cafeteria Manager; pmussari@bishopstang.org

- ☐ **Watch your email for important Electronic Forms:**
 - Over the next few weeks, you will receive emails with links to forms we must have completed within the first weeks of school. Please watch for them and submit promptly.
 - Handbook Acknowledgement, Parent Volunteer Sign Up, Media Release

- ☐ **Health Records:**
 - **Students must have accurate and updated health records on file to attend school.**
 - Our School Nurse will be emailing families that are missing Health Records for their child. If requested, please submit those documents ASAP.
 - If your child takes daily medication during the school day, uses an EpiPen, or inhaler, you will be contacted about the additional paperwork which must be on file.
 - **Contact:** Mrs. Laura Duarte, R.N., School Nurse; lduarte@bishopstang.org

- ☐ **Summer Reading Assignments:**
 - Assignments are based on the student's English course level for next year.
 - [BSHS Summer Reading 2026](#) (posted online under Admissions/New Student Information)

☐ **Online Bookstore:**

- eCampus will automatically send out your child's textbooks next week (before school begins).
- Access instructions for digital textbooks will be provided the first week of classes.
- Book invoices have been sent with instructions for payment.
- **Contact for payment related questions:** Mr. Zachary Rego, zrego@bishopstang.org
- **Contact for book related questions:** Mrs. Cara Healey, chealey@bishopstang.org.

☐ **Transportation:**

- Details for signing up for transportation services were emailed last week.
- Please complete it immediately if you need transportation..
- The School Family Directory in the Family Portal is live for carpooling purposes.
- **Contact:** Mr. Dennis Golden; dgolden@bishopstang.org

☐ **School Supplies:**

- Teachers will give students a class specific supply list on their first day of classes.
- All students need a backpack, pencils, pens, highlighters, and a Computer Device (see below)
- A Planner/Agenda is highly recommended (it is a student's preference to use digital or paper).
- **All levels of Algebra I, All levels of Geometry, and Honors level Algebra II:** *This specific calculator is required:* [TI-30XIIS Scientific Calculator](#). Students on the advanced Math track may need this calculator later: [TI-84 Plus Graphing Calculator](#)
- **Contact:** Ms. Nina Amatulli, Mathematics Dept. Chairperson, namatulli@bishopstang.org

☐ **Computer Device:**

- All students need a computer for school. A laptop is preferred (not a ChromeBook device)
- [Computer Device Requirements](#) (online under Academics/Technology)
- Contact: Mr. Scott Maxwell, smaxwell@bishopstang.org.

☐ **Fall Sports:**

- **Registration happening now:** [Arbiter Registration](#) and SWAY Test.
- **August 24:** All Fall Sport Tryouts Begin; 8:00 am
- **Contact:** Mr. Nate Greene, Athletic Director; ngreene@bishopstang.org

☐ **Uniform and Spartan School Store:**

- School Uniforms are ordered through Lands' End. Log in to the Bishop Stang Uniform Shop via our website. [Uniform Shop and Spartan School Store information](#) (online under Students)
- **Custom sizes:** Custom sizes incur an additional cost. If you had to order a custom size, please contact Mrs. Healey. She has Lands' End gift cards to offset the cost.
- Follow the Bishop Stang Dress Code policy when ordering: [Dress Code Policy](#)
- Our Uniform Closet offers a limited stock of used uniform items. Summer Hours posted in July.
- **Contact:** Mrs. Cara Healey, chealey@bishopstang.org

☐ **School Counseling Office:**

- See paper in folder with School Counselor Assignments. ***Please note:** While Mrs. Pham is on maternity leave, Mrs. Dias and Mrs. Hamel will cover her students.

☐ **CORI/Volunteer Forms:**

- **Current CORI must be on file before any adult may volunteer to help at *any* school event.**
- **Safe Environment Training** videos are completed online and are valid for three years.
- Both the [Safe Environment Training/CORI Application](#) need to be completed and brought to the Main Office with an ID.
- **Contact:** Cara Healey, Dean of Students, chealey@bishopstang.org